

# MILD/MODERATE, MODERATE/SEVERE, DEAF & HARD OF HEARING, EARLY CHILDHOOD INTERNSHIP CREDENTIAL

For additional information please email [credentials@sjsu.edu](mailto:credentials@sjsu.edu)  
or visit our website at <http://webserver1.sjsu.edu/>

## I. Submit all forms applicable fees with application packet.

Information Sheet

**\$25.00 Processing Fee**- Print your receipt or write order # on information sheet.  
Paid ONLINE only at [https://epay.sjsu.edu/C21344\\_ustores/web/index.jsp](https://epay.sjsu.edu/C21344_ustores/web/index.jsp)

**Official transcripts**- Have transcripts sent to your home.  
Must reflect BA/BS, Masters or PhD degree

**INTERN AGREEMENT LETTER** - Issued by your program office indicating beginning date, district and county, where internship will be performed. Please call 408.924.3700.

**US Constitution** - Submit official transcripts of a US Constitution course or copy of exam.  
(CSU graduates with a BA/BS degree have already met this requirement.)

**ADMITTANCE LETTER**- Submit a COPY of the official letter showing admission to SJSU.

**Subject Matter Competency**: CSET or Base Credential; not required for Early Childhood

**CBEST**: Copy of official scores.

**CERTIFICATE of CLEARANCE or EMERGENCY PERMIT** (Current or expired)

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**II. Completing Application Process**: Pending review of all documents you will be recommended for a credential. This process will be followed by an email from the Commission on Teacher Credentialing. If you do not hear from the CTC in a timely fashion (7-10 working days) please contact them at 1.888.921.2682 or by email at [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
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Please submit COMPLETE application packet and fees in person or mail to:  
San Jose State University/ College of Education/ Credential Services  
One Washington Square SH 107, San Jose, Ca 95192-0015